



Dear Parents

We are very much looking forward to you and your child joining Ladybird Montessori. We want your child to feel safe, excited, stimulated and happy. We aim to make Ladybird a welcome place where children settle quickly and therefore we invite your child to attend Ladybird with **1 Parent/Carer** .....

Please bring with you:

The completed scrapbook with family photo.

The ladybird bag LABELLED with a spare set of clothes and slippers or indoor shoes to be kept at nursery.

LABELLED Wellington boots to put in our boot buckets and kept at nursery.

Sunhats for the summer. Children must wear sensible safe shoes, preferably with Velcro. No crocs, laces or flipflops please.

**Please note the following information to help you all settle in.**

#### **Staff.**

All our staff are carefully selected and undergo Police vetting and barring checks. All staff are committed to the highest outstanding standards of the Montessori Philosophy and childcare. Your key person will welcome you on the visit and become updated on your child.

#### **Notice Boards.**

Please check the door notices regularly. The notices along with the regular news letters e-mailed will keep you updated with all the Special events at the Nursery. Information is also available on our website [www.ladybirdbosham.co.uk](http://www.ladybirdbosham.co.uk)

#### **Uniform. Please label all uniform.**

The children wear Navy Blue Sweatshirts or cardigans and White Polo shirts all of which can be purchased at the Nursery. Blue check summer dresses for summer and up to mid October can be purchased from Marks, Sainsburys, Tescos etc.

#### **Parent meetings**

Parent meetings or stay and play parent events are held twice a year. We realize that the relationship between the Child's parents and the school is crucial to your Child's well being, development and progress. Each child has a key teacher who will keep you updated with your Child's individual progress during their time at Ladybird.

#### **Sickness and Medicine.**

We cannot accept a sick child into the Nursery. If your child becomes unwell at nursery we will contact you. Please see the infection and illness policy on our website. Due to Ofsted regulations we are unable to give children medication unless we have your written permission and instructions before hand.

#### **Snack and lunches**

**Part of our Early years and OFSTED requirements are to encourage healthy, balanced and nutritious meals and promote oral health.**

The first steps nutrition trust <http://www.firststepsnutrition.org/> provides information to support eating well from pre-conception to 5 years from experienced nutritionists. They have an amazing web site with many packed lunch ideas and portion sizes all at a low cost!

Please could you provide your child with a **named** water bottle (**no juice please**) and a piece of fruit a banana or satsuma or chopped up fruit in a container in the lunch box. Milk or water and a breadstick is offered to the children at snack time Children will need a packed lunch if staying for a morning session. **No peanut butter, nuts, frube squeeze yoghurts, crisps or chocolate or sweets please.** Packed lunches are stored in the classroom and should contain a **healthy sandwich or pasta** with perhaps some chopped up cheese or vegetables, carrots/cucumber etc or fruit and a small treat. Small containers are also much easier for the children to open. Please could small cheddar biscuits etc be put in a small pot. **No packets please.** Children may have yoghurts in a pot with their own spoon

#### **Toys**

We would ask that children keep their toys at home as we have lots of lovely toys to play with at Ladybird. New children needing a teddy or comforter is of course perfectly acceptable.

#### **Procedures and Policies.**

The schools Policies and Ofsted report and up to date information are on our website.

#### **Arrivals and Departures.**

**Please deliver and collect your child punctually. School starts at 8.30am and drop off can be between 8.30-9am, collection time is 12.30 or between 3 and 3.30pm. Drop off and collection is at the front double doors. If needed new Parents can come into the main reception area to drop children at nursery.**

Please do not hesitate to contact me or any of the staff team if you have any problems or queries. We are always happy to chat to you in person or by phone to give your child the best experience at Ladybird.

Kind regards,  
Beckie Combes.