

Ladybird Montessori Nursery Nappy Changing & Toileting Policy

Nappy changing and toileting are private and intimate procedures and a time for enhancing the relationship between staff and child. The experience is positive, unhurried and chatty, a time for quality 1 to 1 interaction between the child and key person. Staff respect the child's feelings, including fears, about toileting and work in partnership with parents/carers to ensure that this part of a child's daily routine is handled sensitively and in accordance with each child's needs.

Parents advise staff if wipes can safely be used and supply cream when required. Cream to be written up in the medication book.

Parents are asked to provide a supply of nappies/pull ups for their child. If possible, the child's key person will change their nappy/pants. However, it is recognized that this is not always possible. A second adult will always be informed when taking a child to the toilet area.

Before changing a child's nappy/pants, the member of staff will put on gloves and ensure the changing area is clean & safe. A child is never left unattended on the changing mat. Soiled nappies, wipes and used gloves will be double bagged and disposed of in the appropriate outside bin. The changing mat is cleaned with anti-bacterial spray immediately after use. The door is always left slightly ajar. Children's nappies are changed as needed throughout the morning or afternoon session. Children will be checked and changed before lunch if they haven't been changed earlier in the session.

Once a parent/carers has made the decision to start toilet training their child, staff will work in partnership with them to encourage and develop this self-care skill. Staff will encourage the child to develop independence in toileting and will praise all their efforts and achievements, sharing progress and observations with their parent/carers on a regular basis.

Staff recognize that accidents do happen. Any child needing to be changed will be taken to the toilet area and will have their privacy and feelings respected appropriately. Parents are asked to provide a change of clothing for their child in a bag to be hung on their child's peg. However a supply of spare clothing is available if necessary and parents are asked to return this as soon as possible.

Children are able to go to the toilet at any time on request. Children are accompanied by a teacher who has had all the appropriate checks. If age or ability appropriate the teacher will stand in the classroom doorway to be on hand if required by the child. Children are requested to not lock the toilet doors to prevent them from getting stuck in the toilet.

February 2026 Beckie Combes